



# The Woods of Preston

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## REQUEST TO RESERVE CLUBHOUSE

I \_\_\_\_\_ the owner of Lot \_\_\_\_\_ of The Woods of Preston Subdivision at address \_\_\_\_\_ am requesting to reserve the clubhouse. I understand that all requests for reservations are on a first come, first serve basis.

To reserve the clubhouse, I will be required to pay a cleaning fee of \$50.00. A check or cash is required prior to your reservation date.

A \$200.00 security deposit is also required prior to the reservation date.

The security deposit will be held by the POA and not cashed, if there was no damage to the clubhouse during the reservation. The deposit check will be destroyed or returned to the property owner upon request.

Both checks may be placed in the Dropbox located outside of the clubhouse.

If damage has occurred, the deposit will be retained & cashed by the POA and the property owner may be responsible for additional costs. My signature below confirms that I agree to the terms of the cleaning cost, deposit, and the clubhouse and pool rules. (clubhouse rules are posted on the website and in the clubhouse)

Please email your completed form Board@thewoodsofpreston.com. Once reservation is confirmed, the property owner will receive instructions on obtaining the clubhouse key.

Property owner signature /date \_\_\_\_\_

Property owner phone number \_\_\_\_\_

Date of reservation requested \_\_\_\_\_

Check number for cleaning fee \_\_\_\_\_ Check number for deposit \_\_\_\_\_